



New Release: Event Log Search Criteria Update,
Statement Acceptance Window Feature,
Staff Match by Order ID Feature,
and Credential Addition
Audience: Supplier
Release Date: 3/22/18


We are pleased to announce the release of new features and updates!

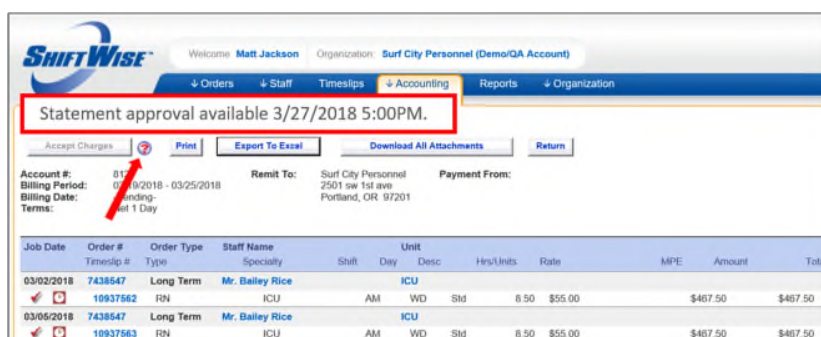
Event Log Search Criteria Update

Previously, the Event Log Search - Recorded By section automatically populated the users last and first name fields by default. When searching for an event performed by another user, the system required you to remove the names from the first and last name fields. With this release, the first and last name fields are blank by default. The Date Between field default remains as the current day.

The screenshot shows the 'Event Log' search interface. The 'Recorded By' section is highlighted, showing 'Last Name' and 'First Name' fields that are currently blank. Red arrows point to these fields, indicating the change in default behavior. The 'Organization' dropdown is set to 'All'.

Statement Acceptance Window

Previously, the Accept Charges button only displayed when statement acceptance was available. In addition, users had to manually calculate the approval window based on the Healthcare Delivery Organization's billing period. With this release, the Accept Charges button will be displayed permanently however it will appear inactive / grayed out, until the beginning of the approval window is reached. As a reminder, the approval window is available Tuesday, starting at 5PM PST. (This may vary by customer.) A tool tip  has been added in support of this feature. When users hover over the tool tip icon, a popup appears providing the date and time the statement is available for acceptance.

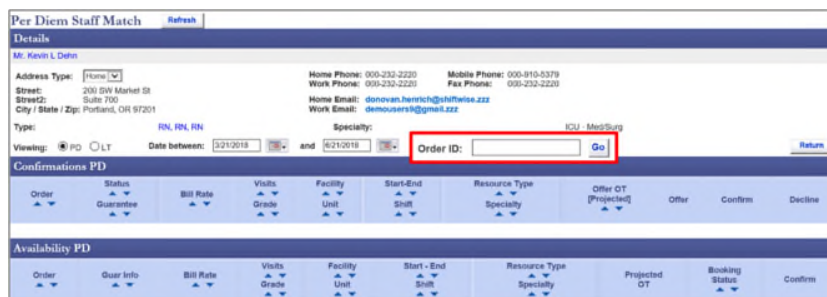


The screenshot shows the ShiftWise user interface. At the top, there is a navigation bar with options like Orders, Staff, Timeslips, Accounting, Reports, and Organization. A red box highlights a notification: "Statement approval available 3/27/2018 5:00PM." Below this, there are buttons for "Accept Charges", "Print", "Export To Excel", "Download All Attachments", and "Return". A red arrow points to the "Accept Charges" button. The main content area displays account information and a table of job orders.

Job Date	Order #	Order Type	Staff Name	Unit	Shift	Day	Desc	Hrs/Units	Rate	MPE	Amount	Total
03/02/2018	7438547	Long Term	Mr. Bailey Rice	ICU								
	10937562	RN		ICU	AM	WD	Std	8.50	\$55.00		\$467.50	\$467.50
03/06/2018	7438547	Long Term	Mr. Bailey Rice	ICU								
	10937563	RN		ICU	AM	WD	Std	8.50	\$55.00		\$467.50	\$467.50

Staff Match by Order ID

A new field has been added to the Per Diem Staff Match page Details section. When users need to match staff to an order and the order number / ID is known, users can enter that number in the Order ID field, then select Go to locate the order. This feature reduces the time it takes to locate individual orders within a large list.



The screenshot shows the "Per Diem Staff Match" page. The "Details" section includes contact information for Mr. Kevin L. Dehn. The "Viewing" section has radio buttons for "PD" and "LT", and a "Date between" field. A red box highlights the "Order ID" field and the "Go" button. Below this are sections for "Confirmations PD" and "Availability PD", each with a table of columns for Order, Status, Bill Rate, Visits, Facility, Start-End, Resource Type, Offer OT, and Confirm/Decline.

Tip!

The Order ID feature can be used for long term orders as well, by updating the Viewing radio button to LT before initiating the search.



Credential Addition

A IEMA Certificate (Illinois Emergency Management Agency) has been added as credential. As defined by the Illinois Emergency Management Agency, IEMA's focus is to better prepare the State of Illinois for natural, manmade or technological disasters, hazards, or acts of terrorism.

Questions?

Email: support@shiftwise.com

Phone: 866-399-2220