

SUPPLIERS | SHIFTWISE VMS LEARNING PATH OFFERINGS

When you self-register for supplier training in the Learning Center, you can select one of the learning path offerings listed on the 2 pages below. Please contact ShiftWise Supplier Relations for guidance, if needed.

Credentialing Specialist Learning Path (approx. 2 hours)

Audience: Suppliers who specialize in the credentialing process. Topics include the following:

- view and update user profiles
- add, view, and update staff profiles
- reports
- search for events
- help resources

Order Specialist Learning Path (approx. 3 hours)

Audience: Suppliers who specialize in order processing. Topics include those covered in the *Credentialing Specialist Learning Path*, as well as the following:

- view and book orders
- book / cancel staff from orders
- bill rates

After Hours Learning Path (approx. 3 hours)

Audience: Suppliers who provide after-hours coverage for their organization. Topics include those covered in the *Credentialing & Order Specialist Learning Path*, as well as Timeslips.

Finance Learning Path (approx. 2 hours)

Audience: Suppliers who specialize in the billing process. Topics include those covered in the *Order Specialist Learning Path*, except for adding profiles and booking / canceling orders.

Continued on the next page...



Super User: Supplier Learning Path (approx. 4 hours)

Audience: Suppliers who are considered ShiftWise Super Users. Topics includes ALL those covered in the above 4 learning paths.

Locum Tenens Learning Path (approx. 3.5 hours)

Audience: Suppliers who staff Locum Tenens or Travelers. Topics includes ALL those covered in the *Super User Learning Path* (directly above) except for topics related to Per Diem orders.