

New Release: Sticky Filters for Statement List Page, Additional Search Field on Staff List Page and Enhancement to Notifications Audience: SUPPLIER Release Date: 7/14/17

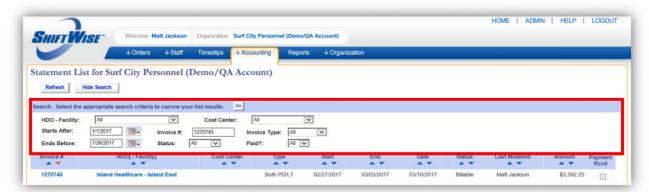
ShiftWise is pleased to announce the release of new features!

- <u>Sticky Search Filters on Statement List Page</u> All filters within the Search filter on the Statement List page are now sticky.
- Additional Search Field on Staff List Page You can now search for staff by First Name.
- <u>Enhancement to Notifications</u> Notification enhancements have been made to help prevent time outs that result in notifications not being sent/received.

## "Sticky" Search Filters on Statement List Page

All search filter fields on the Statement List page are now *"sticky"*, meaning this page will retain the filter settings you created when you leave the page. The following fields are now considered *sticky*: HDO-Facility, Cost Center, Starts After, Ends Before, Invoice *#*, Status, Invoice Type and Paid. To enable fields select your desired criteria for the desired fields, then click the **Go** button. If you need to reset the filters, update the desired fields then click the **Go** button.

## Supplier Statement Search Filter:



## Additional Search Field on Staff List Page

A new field is available on the Staff List Page search filter. The field labeled **First Name** allows users to search for staff by first name independently, or in addition to the *Last Name* field. Similar to the last name, you can narrow your search to exact matches by selecting the **Match First Name Exactly** checkbox. In selecting the Match First Name Exactly option, you remove "sound-alike" names from your search results.

Shift Wise"	Welcome Roger Brown Organization: Island Healthcare (Demo/QA Account)				
	↓ Orders ↓ Staff	Timeslips ↓ Accounting	Reports ↓ Organi	zation	
Staff List					
Add Staff Refres	h Hide Search				
Search Select the appropriate search cr	iteria to parrow your list results				
Select the appropriate search of		h First Name Exactly Last Name:		Match Last N	ame Exactly
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First Name:					
First Name: Organization: All		Both O Supplier O II	RP IRP Status: Active	~	Go

- The alphabet strip on the right is associated to the Last Name field only.
- The first name field is not included in ShiftWise user facing reports, however, a query can be run by the ShiftWise support team if users need to report on this data.

## **Enhancement to Notifications**

The notifications *time out window* has been extended. This allows more time for notifications to leave the system before a time out error occurs.

If you would like to discuss the features further or have questions, please reach out to your Account Manager or ShiftWise 24/7 Support Team for assistance. Phone: 1-866-399-2220 Email: <u>support@shiftwise.com</u>